### ASP / 21<sup>st</sup> CCLC Walker Elementary School Website Report - August/September 2018

# Welcome to ASP's 21<sup>st</sup> Century Community Learning Center at Walker Elementary School!

We at After School Program's (ASP) 21<sup>st</sup> Century Community Learning Centers (21<sup>st</sup> CCLC) program at Walker Elementary School, look forward to having a fantastic school year with you and your family!

After School Programs, Inc. (ASP) is a 501(C) (3) not for profit corporation which currently operates on-site after school programs serving thousands of children throughout Florida. Currently, we offer care to children in Broward, Dade, Orange and Collier County. Since 1991, ASP has been committed to providing safe quality before and after school care. Many of our programs have been awarded the Gold Seal of Excellence from the Child Care Licensing and Enforcement Section of Broward County. Our mission is to enhance and enrich lives of children while meeting the needs of the children, families, schools, and communities we serve. ASP strives to provide innovative programs that meet the developmental needs of the growing child. Our programs include a blend of enriching educational, recreational, and social activities.

**DAILY SCHEDULE:** Our program operates each day from the time school is dismissed until 6:00 PM. A nutritious snack as well as supper is provided each day. Homework time, in a quiet, supervised environment is provided daily with teacher assistance, if needed. A variety of scheduled activities include, but is not limited to, reading, writing, character education, physical education, science, technology, engineering, art, mathematics, drama, dance, music, and a host of other surprises. Actively participating students will be scheduled to attend field trips on teacher planning and early release dates.

**STAFFING:** Every staff member employed by ASP is fingerprinted; background screened; and meets all current requirements mandated by law. Staff members are also required to take a 40-hour child care training course. CPR and first aid training are also provided to ensure the safety of every child participant. Additionally, our commitment to a 1:20 staff to child ratio ensures safer supervision and allows staff to be more responsive and nurturing to the children in our care. In order to maintain order and high quality programming, we ask that any and all questions or concerns be addressed first to the program's Site Director, or Assistant Director in the his/her absence.

**FIELD TRIPS & SPECIAL ACTIVITES:** All field trips and special activities and events are included at no additional cost. However, students may receive special instructions to aid in their enjoyment and learning process. Please watch for regular announcements and updates provided!

**REGISTRATION PROCEDURES:** Registration is conducted on site, and will be on a first come, first served basis. Once the maximum number of program participants is met, additional registrations will be placed on a waitlist.

**<u>WITHDRAWAL</u>**: Students may be withdrawn from the 21<sup>st</sup> CCLC program for the following reasons:

1) three (3) or more consecutive unexcused absences;

- 2) three (3) or more behavior infractions/write-ups; or
- 3) three (3) or more unexcused early (30 minutes or more) pick-ups.

Students may be suspended or expelled from the program for behavior and or circumstances that pose an immediate threat to another student, students, or staff.

ASP prohibits discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion or sexual orientation. ASP is not responsible for any lost, stolen or damaged property.

#### **IMPORTANT INFORMATION:**

**@** Program Location:

Walker Elementary School • 1001 NW 4th St, Fort Lauderdale, FL 33311

**@** Hours of Operation:

School days: Monday-Friday · 3:00pm-6:00pm

Specified teacher planning days, winter break, spring break, and summer camp days: 8:00am-6:00pm

- All students MUST be registered PRIOR to starting!
- All students MUST be signed out by their parent, guardian, or an authorized person noted on the child's registration.
- Students are required to attend daily, and remain for the duration of the program. Children who are picked up before 5:30pm more than three (3) times may be withdrawn from 21<sup>st</sup> CCLC program.
- Snack and supper will be provided daily.
- If you are running late to pick up your child, please contact the Site Director immediately. The local police MUST be contacted when any child is left beyond 6:30pm!

### Site Director: Mr. James Frye, Jr. Asst. Site Director: Ms. Chandley Altema

Office Hours: 3:00pm-6:00pm Individual parent/teacher meetings by appointment ONLY!

## ASP 21<sup>st</sup> CCLC @ Walker: 954.695.7805 ASP Corporate Office: 954.596.9000